



# BOARD RETREAT

Day  
Date  
Time

## AGENDA

### **Welcome and introductions**

The facilitator welcomes participants and introduces the agenda and goals of the retreat.

### **Review of workshop agenda**

The facilitator reviews the retreat agenda and makes any necessary adjustments.

### **Team-building exercises & icebreakers**

Activities are conducted to help the board members get to know each other better and build teamwork.

### **SWOT analysis of the organization**

The board members conduct a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis of the organization to identify areas of improvement.

### **Strategic planning & goal setting**

The board members work on developing or refining the organization's strategic plan and set goals for the future.



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### **Development of action plans**

The board members create specific action plans to achieve their goals.

### **Discussion of next steps**

The board members discuss the next steps and assign responsibilities to ensure the action plans are implemented effectively.

### **Socializing**

Time is allotted for the board members to socialize and build relationships outside of the work setting.

### **Wrap-up**

The facilitator summarizes the retreat and highlights key takeaways and action items.